



Visitors Guide

Welcome!

We hope that you have a productive and enjoyable visit.
Please read the following carefully.

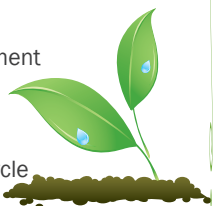


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**Tempel is committed to
environmental sustainability.**

Continuous Improvement
Pollution Prevention
Reduce, Reuse, Recycle



Revision 4 04/27/17

Quality

We, the management and employees of Tempel, will strive to be the world's leading producer of magnetic laminations for all applications. We will achieve that goal by dedicating ourselves to satisfying and exceeding expectations of our customers, stakeholders and our communities by continually improving every aspect of our business. Approved by Gary Wagner (President and CEO). Approval Date: 12/5/2017

Please follow the rules listed in this guide, as well as any additional instructions made by your campus escort.



Parking and Identification

Visitor Parking - located in the open gated parking lot located at 5500 N. Wolcott Ave.

Visitor Identification - upon arrival, please check-in at the receptionist desk located at 5500 N. Wolcott Ave. where you will be issued a Tempel visitor identification badge. This badge must be displayed at all times while on campus.



Emergency Procedures

In the Event of an Injury or Property Loss - immediately inform your escort if you suffer any injury or property loss.

In the Event of a Fire - the fire alarm will sound and strobe lights will flash. Immediately exit the building and follow your escort to the nearest emergency assembly area.

In the Event of a Weather Emergency - follow the instructions of your escort.



Production Area Rules

Visitors will be accompanied at all times while on the campus. Always remain aware of your surroundings and maintain a safe distance from forklifts and any equipment unrelated to your visit.

Personal Protection Equipment - safety glasses, ear plugs and closed toe shoes must be worn at all times while in the production areas. Steel toe shoe covers are required for anyone who is not confined to the main aisles of the production areas.

Cameras - are not allowed in production areas without the consent of the Plant Manager.

Smoking - is NOT permitted anywhere on company premises.

Use of Tempel Tools and Equipment - visitors are not permitted to use Tempel tools and equipment without prior authorization by a Management Representative.



Chicago Campus Map

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